

Town Center Meeting
December 14, 2015
6:00 PM

Present: Julie Glover, Town Administrator; Cary Brown; David Meeker; Thomas Dronsfield, Chief of Police; Paul Gasowski; Ruth Eifert, Library Director; Larry Kindberg; Deb Schanda; Janet Allen; Caren Rossi, Planning and Zoning Administrator; Scott Nemet, Fire Chief; Robin Estee

Absent: Chuck Cox; Ron Pitkin

Called to Order: Ms. Glover called the meeting to order at 6pm.

Minutes: Ms. Glover asked if there were any comments or changes to be made to the November 16th minutes in addition to Paul Gasowski's memo. No other changes or comments were suggested. No one objected to making the changes that had been previously submitted by Mr. Gasowski.

Ms. Glover asked if there were any comments or changes to be made to the November 30th minutes. Paul Gasowski suggested an addition to the minutes be made about the work of the subcommittee. The suggestion was discussed. Ms. Glover explained that if a conversation didn't happen, it can't be added to the minutes. Paul Gasowski would like the sentence, "Cary Brown advised that 80% of the work was done by Deb Schanda and Paul Gasowski as he was traveling." removed from the first paragraph. No other changes or comments were suggested. No objection to the change that was suggested.

Draft Memo to the Board of Selectmen: Ms. Glover asked if there were any other changes or comments to the draft memo in addition to Ms. Glover's suggestions and David Meeker's grammatical changes. Paul Gasowski requested to go through the document thoroughly as this will be the final edit. These minutes will not reflect all the changes that were suggested as Ms. Glover will be making the revisions. The major topics that were discussed for revision were:

- Discussion of Capital Reserve Funds on Page 4
- Asterisk in the chart for the Library explained as inadequate.
- Added check marks on the chart as the Museum has no water.
- Additional Options/Impacts added on Page 7
- Change wording under Recommended Actions on Page 8
- Change the order of two items on Appendix B
- Attach links to the 2009 Town Center Study, Charrette Report, Energy Audit, and Site Plans

Cary Brown initiated a discussion about the work of the Master Plan Committee. Larry Kindberg asked if this work would dovetail into the Master Plan. Caren Rossi and David Meeker advised that this work would not be included in the Master Plan but would be better reflected in the Capital Improvement Program.

Ms. Glover made a motion to accept the memo to the Board of Selectmen, as revised, to be presented to the Board of Selectmen at a future meeting. This motion was seconded by Caren Rossi. This motion passed 10-1.

Ms. Glover asked if there were any volunteers to make the presentation to the Board of Selectmen. The committee decided that Ms. Glover, as the moderator, would be the person to make the presentation but that the members of the Committee would be present.

Ms. Glover will made the recommended changes and send the report via email. Ms. Glover will advise the committee when the Board would like to have this presentation made.

Ms. Glover motioned to adjourn, seconded by Caren Rossi. Motion passed. The meeting was adjourned at 6:30 pm.